

2022 Accreditation Fee Schedule

Application Fee:

Type of Fee	Cost
Application Fee - New program (no students yet)	\$500.00
Application Fee - Existing program (operating with students)	When an application is received, the program begins paying Annual Fees.

Annual Fee:

Type of Fee	Cost
Annual Fee - Regulated provinces ¹	\$23.06/ student/ year
Annual Fee - Non-regulated provinces ²	\$96.00/ student/ year
Annual Fee - Legacy non-regulated programs ³	\$46.11/ student/ year

Preliminary Accreditation and Site Visit Fees:

Type of Fee	Cost
Preliminary Accreditation	\$3500 for one program or site. Each additional program or site is \$1,500, see below.
Site Visit - In-person	\$7,000 to \$12,000 Includes travel costs, accommodation, surveyor honoraria and CMTCA admin. fee.
Site Visit - Virtual	\$5,900

¹ This fee applies to programs in provinces where members of the profession financially contribute to CMTCA, including British Columbia, Ontario, New Brunswick and Newfoundland and Labrador.

² This fee applies to programs with new applications in 2022 that are outside of the provinces listed above.

³ This fee applies to programs that applied to become accredited with CMTCA prior to February 1, 2019, but whose provincial regulator/association does not have a funding agreement with CMTCA. Please note that after a one-year transition period, their fee will increase to match their provincial counterparts.



Application fee

Programs that are not yet operational and do not have any enrolled students pay an application fee of \$500.00.

Programs that are operational and have students enrolled do not pay an application fee but will be invoiced for the annual fee after their application is received.

Annual fees

Annual fees are calculated as the total number of full- and part-time students registered at a program on December 1st of the previous year.

Preliminary Accreditation Fee

The preliminary accreditation (PA) fee covers the cost to complete a preliminary accreditation review. The preliminary accreditation fee is invoiced when CMTCA is notified that the education program is ready to submit its documentation.

Multiple programs or sites

- If an institution has multiple sites (campuses) where the same massage therapy curriculum is offered, it may submit PA documentation for multiple sites at the same time. The Preliminary Accreditation fee for each additional site is at a reduced rate of \$1500.00 per site.
- Similarly, if an institution offers multiple massage therapy programs, it may submit PA documentation for multiple programs at the same time. Institutions that choose to take advantage of this must identify any differences between programs or sites throughout the PA submission. The Preliminary Accreditation fee for each additional program is at a reduced rate of \$1500.00 per program.
- NOTE: Preliminary Accreditation reviews for multiple sites or programs must take place simultaneously to qualify for the \$1,500 reduced fee. Otherwise, the fee is \$3,500 per program and/or site. If you have any questions about multiple program or multiple site submissions, please contact CMTCA.

Site Visit Fee

The site visit fee covers the cost of either an in person or virtual site visit. A separate accreditation decision is issued to each site and/or program and a site visit is required for each site or program seeking accreditation.

In-person

- A survey team consisting of two surveyors and a CMTCA staff person will travel to the massage therapy program for a two-day accreditation review. The site visit fee includes travel, accommodation, and meals for the survey team. The site visit fee also includes honoraria paid to surveyors and a CMTCA administrative fee.

- An in-person site visit is invoiced in two installments. The first instalment is for \$5000 and is invoiced 30 days prior to the visit. Payment of the first invoice must be received prior to receipt of the Accreditation Report. The second instalment is calculated based on the total cost including actual travel and accommodation costs. The second invoice is sent to the program within 60 days following the site visit.

Virtual

- A survey team consisting of two surveyors and a CMTCA staff person will conduct a three-day virtual accreditation review of the massage therapy program. The virtual visit fee includes honoraria for two surveyors and a CMTCA administrative fee. For more information on Virtual visits, please refer to the Virtual Visit Policy document.
- A virtual site visit is invoiced 30 days prior to the start of the virtual site visit. Payment must be received prior to receiving the Accreditation Report.